

ELLINGTON HOUSING AUTHORITY

March 30, 2010

Regular Meeting

- 1) Meeting called to order @ 7:07 P.M..
- 2) Members present: Peg Bean, Kathy Cusson and Mort Heidari. Also present: Ted Yampanis, Director and Gail Gessay, Recording secretary. Absent: Steve Schindler and Deb Stauffer.
- 3) The minutes of the February meeting were reviewed. Peg motioned to accept the minutes, 2nd by Kathy. Motion passed.
- 4) Public forum: none present.
- 5) Financial matters: everything is all set up and ready for Thursday when the siding project begins. The state wants somebody to oversee this project. Ted was able to get Peter Kenefick to fill this spot about once or twice a week. Ted feels that E.H.A. should pay Pete \$ 2000.00 for his services. Ted is anticipating possibly finding wet wood that may need replacing which would be the 10% contingency factor. Also some of the trim around the air conditioner sleeves is rotting and rusting. Jeff and Bob will take care of those repairs. Ted went to Sign-a-Rama in Vernon to get quotes on replacing the signs on buildings. For the 30" signs with building and apartment numbers at 1/2" thickness the proposal is \$ 1888.00. The signs are made from PVC which is no maintenance. There will be 58 signs (for 8 buildings which needs signs at both ends and 42 apartments). The apt. numbers will be 8" by 12". The back ground color can be either white or off white. There are more color choices for letter colors. The signs will be placed on a mounting block so the signs will be flush with the siding. Peg motioned to accept the \$ 2000.00 for Pete and the \$ 1888.00 for the signs, 2nd by Kathy. Motion passed. Peg suggested sending letters to tenants regarding picking up their items outside and covering shrubs to prepare for the new siding. In the letter will also be noted that hanging planters will not be allowed unless using a shepard's hooks on the lawn. Ted feels an additional storage shed may be needed in the future due to an accumulation of equipment. This will be brought up at another time due to the current projects. Ted also proposed a base rent increase of 20 percent to also discuss in the future.
- 6) Unit vacancy report: the new tenant moved into unit# 6.
- 7) Maintenance: last two sheds are complete. Jeff and Bob replaced a hot water heater in building # 4 as well as repairing a drop spreader.
- 8) Unfinished business: none.
- 9) New business: no new business.

10) Meeting adjourned @ 8:06 P.M.. The next meeting has been moved from Tuesday April 27th to Wednesday May 5th @ 7:00 P.M. @ Snipsic Village.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gail Gessay".

Gail Gessay, Recording Secretary
Ellington Housing Authority